Minutes

Holy Name School Home & School Meeting Minutes

Tuesday, January 12, 2021 | *Meeting called to order by* Erin Becquet, President

# In Attendance

Robin McMullen, Principal

Erin Becquet, President

Christine Rhoades, Vice President

Kristy Knobloch, acting Secretary and Homeroom Parent

Lindsey McCoy, Nominating

Maribeth Dorsch, Student Enrichment

Jen Saxion, Public Relations

Renee Columbus, Membership

Annalisa McCann, Fundraising

Ashley Cassol, Homeroom Parent and Red/White Sale

# Approval of Minutes

The minutes from November are still in process.

# Board & Advisory Committee

No changes.

# Budget

The Treasurer, Bryan Hurtack, was not in attendance and did not submit the financial report. A transfer of $10,000 was made to Holy Name, as has been done annually in the past.

# Pastor and Principal’s Report

*Pastor’s Report*

Father Brian was not in attendance, so no pastor’s report.

*Principal’s Report*

* Carol Driskel’s position as Business Manager has not been filled. All work has been redistributed to present staff. Lori Bender will be attending to tuition matters. Amy Oravec will take care of scrip and the lunch program. Carol will continue as a consultant on Thursdays, as needed.
* The Covid-19 vaccine has been offered by the diocese to all Holy Name faculty and staff. The employees were presented with a yes/no form to be submitted to the diocese. The vaccine will be administered at Bishop Carroll. The school will be following their virtual learning schedule for two days when the vaccines are given. Twenty-eight days following, the faculty and staff will receive the second dose of the vaccine.
* Catholic Schools Week starts on Jan. 31. Packets with all information will be sent home on Wednesday, Jan. 13.
  + January 31 – Opening of Catholic Schools Week and a celebration of our parish.
  + February 1 – Celebration of Vocations. Father Brian and Sr. Margie made a video discussing this vocations.
  + February 2 – Celebration of Administration, Faculty, and Staff. There will be a teacher luncheon with food provided from Clark Powells. Staff jean day.
  + February 3 – Celebration of Our Students. Student jean day and no homework. Student Zoom Bingo will be led by Mr. Rhoades and Mrs. McMullen. Preschool, kindergarten, and transfer student registration from 12-3.
  + February 4 - Celebration of Community. School-wide jean day. Students make crafts for nursing home residents and essential workers. The students will be making cards and collecting socks for veterans.
  + February 5 – Closing Mass 9:00. Virtual Career Videos presented in the classrooms.
  + We will be collecting food all week for Saint Vincent De Paul.

# Committee Reports

Committee reports

* Homeroom Parents
  + No volunteering opportunities at the current time, due to Covid.
  + Book fair went well. Kristy will consult with Tina to find out what should be ordered with the monies earned from the bookfair.
  + We are hoping for an in-person bookfair in the spring. The students really enjoy seeing/touching the books and taking home immediately.
* Nominating
  + Lindsey McCoy received the binder from Laura Papcunik and will be reviewing in near future.
* School Enrichment
  + No visitors are allowed to come into the school.
  + Maribeth is looking for virtual learning options during this pandemic.
    - Maribeth said the author presentation went well in the fall. Looking for a similar experience for the spring.
* Public Relations
  + Jen asked for approval for purchasing Bingo prizes for Catholic Schools Week. Erin approved the motion and Chrissy seconded the motion.
* Membership
  + Renee offered assistance with any other group, as there is little to do with Membership at this point.
* Fundraising
  + Annalisa stated the Hawk Walk packets will be coming home soon. Hoping for a “normal” Hawk Walk, but will modify as needed depending on the status of the pandemic. The Hawk Walk will be May 14th.
* Red and White
  + There was a successful winter spirit sale. We earned $1,500 in profit from sales. Ashley will follow-up with Damin Printing to get the check.
  + Ashley asked that we add another School Spirit day in the spring. Mrs. McMullen stated that one will be added to the calendar soon.
* Miscellaneous
  + Erin asked if she needed to plan a staff luncheon for the 3rd Thursday in January. Mrs. McMullen stated that there is already a luncheon scheduled for Teacher Appreciation Day.
  + Erin asked if the staff luncheons needed to be added to the budget for next year. Mrs. McMullen said that the 3rd Thursday staff luncheons and jean days were a special addition for the year of the pandemic. The funds being used for staff luncheons will be reallocated for more student enrichment activities when the COVID restrictions are lifted.

# Old Business

* Nothing to report at this time.

# Next Meeting

2/9/21 – Location TBD.

Erin made a motion to adjourn at 7:00 PM, Renee seconds the motion.